



Friends of Eagle River Nature Center, Inc.  
 32750 Eagle River Road, Eagle River, Alaska 99577  
 907 694 2108 Telephone 907 694 2119 Facsimile  
 Tax ID: 92-0156981 [www.ernc.org](http://www.ernc.org)

**Friends of Eagle River Nature Center  
 SUMMER RESIDENT VOLUNTEER SERVICE AGREEMENT**

Dates of service: \_\_\_\_\_ (shorter or longer if agreed by both parties)

Schedule: 3 ½-4 days per week. Days to be determined as needed by staff. The position requires flexibility.

Description of duties: to provide visitor services at the front desk, to lead 1.5 hour daily nature walk on the Rodak Nature Trail (topic: general information about flora and fauna of the Eagle River Valley), light cleaning, including vacuuming, trash removal and restroom services, and special projects if agreed to by both parties.

Friends will provide:

1. Monthly stipend (\$200 or more depending on experience and prior agreement)
2. Lodging in small, single or double room cabin with heat, no electricity, basic furnishings. Restroom facilities located inside the Nature Center building. Access to computer and email, phones, kitchen, TV/VCR. 2 room cabin and upstairs room typically assigned to a couple.
3. Limited use of vehicle (to go to Eagle River)

**To be completed by volunteer:**

Name:
Mailing address (other than ERNC):
Phone:
Email:
Driver's License # & State:
Soc Sec # (this is required for IRS reporting of stipend)
Emergency contact name:
Emergency contact phone:
Relationship to volunteer:
Please provide any important medical concerns staff should be aware of:

I understand that I, \_\_\_\_\_ (printed name), am expected to abide by *Friends of Eagle River Nature Center* conduct and uphold all Alaska State Park regulations. *Friends* and/or the volunteer may cancel this agreement at any time by notifying the other party. I have read and understand the above job duties and I agree to work only within the scope of those duties which may be assigned to me by the Operations Manager. I hereby volunteer my services as described above to assist *Friends* in its authorized work.

Signature of volunteer \_\_\_\_\_ Date \_\_\_\_\_